



SPONSORSHIPS

PLATINUM SPONSOR

\$10,000

- One table (admission and seating for 8)
- Option to provide giveaway during event (supplied by sponsor, approved by SPIE)
- Highly visible marketing before, during, and after the event- company logo include on all promotional materials
- Company logo displayed onsite, online, and in printed materials

GOLD SPONSOR

\$7,500

- One table (admission and seating for 8)
- Lunch co-sponsor
- Company logo included on promotional materials sent before, during, and after the event
- Company logo displayed onsite, online, and in printed materials

SILVER SPONSOR | 15 AVAILABLE

\$5,500

- Reception co-sponsor
- Company logo included on reception table signage
- Company logo included on promotional materials sent before, during, and after the event
- Company logo displayed onsite, online, and in printed materials

+ Indicates additional costs apply to sponsorship price
All sponsorships require SPIE approval

For inquiries, contact SPIE Sales:

Lacey Barnett | laceyb@spie.org
Tel: +1 360 685 5551 | Fax: +1 360 647 1445

34393-XSCGBF24ST

Please mail or fax original, signed contract and required payment to: SPIE Sales, PO Box 10, Bellingham, WA 98227, United States
Tel: +1 360 676 3290 | Fax: +1 360 647 1445 | spiesales@spie.org | www.SPIE.org

Please complete next page.





COMPANY INFORMATION

(Please type or print clearly. This is how your information will appear in promotional materials.)

Company Name _____

SPIE Corporate Member No Yes Corporate ID# _____

Address _____

City _____

State/Prov. _____

Zip/Postal Code _____

Country _____

General Tel _____

General Fax _____

General Email _____

Web Address _____

CONTACT INFORMATION

Contact Name _____

Job Title _____

Address (if different from above) _____

Tel _____

Email _____

SPONSORSHIP SELECTION

Name	Cost
<input type="checkbox"/> Platinum Sponsor	\$10,000
<input type="checkbox"/> Gold Sponsor	\$7,500
<input type="checkbox"/> Silver Sponsor	\$5,500

Sponsorship Contract Total = \$ _____

PAYMENT INFORMATION

Contracts require 100% payment. See policy #1 for payment schedule and policy #2 for cancellation policy.

PAYMENT TYPE

Please check one of the following:

- Check
- Credit Card – SPIE accepts VISA, MasterCard, American Express, Diners Club, and Discover cards.*
- Wire Transfer

Payment instructions will be sent to you upon receipt of this contract.

*Credit card payments will be converted to your local currency by your card company or bank (see <https://www.xe.com> to convert your total fees).

AGREEMENT

The undersigned hereby authorizes SPIE to reserve sponsorships for use by this company during the **2025 SPIE Women in Optics** event. The undersigned acknowledges receipt of and agrees to abide by the Policies within this Sponsorship Contract.

Sponsor's Signature _____ Date _____

SPONSORSHIP POLICIES

1) PAYMENT SCHEDULE:

- Full payment due with contract
- No sponsorship will be reserved or assigned unless appropriate payment and signed contract are received at SPIE Headquarters at PO Box 10, Bellingham, WA 98227. Account delinquency will result in sponsor's inability to sponsor at contracted conferences as well as sponsor at future conferences. For accounts with more than one unpaid invoice, all cash received will be paid to oldest invoice first.

Payment and Fraud Statement: Please be advised that the wire transfer and banking information initially provided to you will not change. If you receive notice that SPIE has a new bank account or are sent new payment instructions, you should treat this as fraudulent. If you are in doubt of your existing instructions or wish to confirm them, please contact SPIE Customer Service by telephone at +1 360 676 3290 (do not use email) to verify the information you have.

2) CANCELLATION SCHEDULE:

Any cancellations or requests for changes of this contract must be made in writing to SPIE, subject to the following fees:

- On or before 28 July 2024 - Eligible for full refund less a \$500 administrative fee.
- Between 29 July–27 September 2024 - 25% of payment forfeited; excess of 25% paid will be refunded in full.
- After 27 September 2024 - No refund.

3) GRAPHIC DUE DATES:

When applicable all graphics are due to SPIE by 14 December 2023. All graphics received after 14 December 2023 will be subject to a 5% rush charge for production.

4) FORCE MAJEURE: In the event that the premises in which the Exhibition is or is to be conducted shall become, in the sole discretion of SPIE, unfit for occupancy, or in the event the holding of the Exhibition or the performance of SPIE under the Exhibit Reservation Contract (of which these Rules and Regulations are a part) are substantially or materially interfered with by virtue of any cause or causes not reasonably within the control of SPIE, said Contract and/or the Exhibition (or any part thereof) may be terminated by SPIE. SPIE shall not be responsible for delays, damage, loss, increased costs, or other unfavorable conditions arising by virtue of cause or causes not reasonably within the control of SPIE. If SPIE terminates said Contract and/or the Exhibition (or any part thereof) as aforesaid, then SPIE shall not be liable to the CLIENT other than for a refund of such CLIENT's space price payment less a proportionate share of all Exhibition expenses incurred and committed by Show Management of actual expenses, such as, but not limited to, advertising, convention center fees, etc., to the extent any monies remain after payment of such expenses and there shall be no further liability on the part of either party. For purposes hereof, the phrase "cause or causes not reasonably within the control of SPIE" shall include, but not by way of limitation: fire, casualty, flood, epidemic, pandemic, earthquake or inclement weather; explosion or accident; blockade or embargo; governmental restraints; restraints or orders of civil defense or military authorities; terrorism or threat of terrorism, act of public enemy, riot, or civil disturbance; strike, lockout, boycott, or other labor disturbance; inability to secure sufficient labor, technical, or other personnel; failure, impairment, or lack of adequate transportation facilities; inability to obtain, or condemnation, requisition, or commandeering of necessary supplies or equipment; local, state, or Federal law, ordinances, rule, order decree, or regulation, whether legislative, executive, or judicial, and whether constitutional or unconstitutional; or Acts of God.

For inquiries, contact SPIE Sales:

Lacey Barnett | laceyb@spie.org
Tel: +1 360 685 5551 | Fax: +1 360 647 1445

Please mail or fax original, signed contract and required payment to: **SPIE Sales, PO Box 10, Bellingham, WA 98227, United States**
Tel: +1 360 676 3290 | Fax: +1 360 647 1445 | spiesales@spie.org | www.SPIE.org

Sponsored by **SPIE.**