

MOVE-IN AND MOVE-OUT

Exhibition Dates: 8-10 April 2025

EXHIBITION LOCATION

Clarion Congress Hotel Freyova 945/33 190 00 Prague

Exhibition Hall - located on 2nd floor (near conference rooms)

EXHIBITION DATES AND HOURS

Tuesday 8 April 10:00 - 17:00 hrs Wednesday 9 April 10:00 - 17:00 hrs Thursday 10 April 10:00 - 13:00 hrs

CONFERENCE DATES

Monday - Thursday 7 April – 10 April

EXHIBITION MOVE-IN HOURS

Monday 7 April 10:00 – 17:00 hrs

(All freight must be removed from hall at 17:00 hours)

Tuesday 8 April 08:00 – 10:00 hrs

EXHIBITION MOVE-OUT

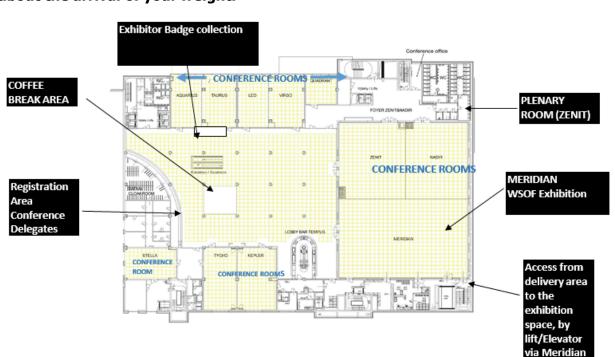
Thursday 10 April 13:00 – 17:00 hrs.

Exhibitors are **not** allowed to begin tear down prior to 13.00 hrs. on Thursday. Please be respectful of attendees and your fellow exhibitors and wait until advised by onsite exhibition management team.

LIFT/ELEVATOR

- There is an elevator for transporting items to and from the exhibition floor level via the Meridian Room. Authorised personnel will be operating this lift during set up and dismantling times
- The Lift can hold 3800kg (w 260 cm /h -224 cm / d -1535cm)

IMPORTANT: Access to the lift may be refused if the operator is not booked in advance. If you are not using one of the recommended freight companies you must notify us about the arrival of your freight.



SPIE. OPTICS+ OPTOELECTRONICS

PARKING

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- Please note there is onsite parking available at the venue. There are approximately 600 spaces, 300 of which are shared with the Shopping Centre located adjacent to the congress centre
- EXHIBITORS should use <u>-3 Level.</u> This floor belongs to the CLARION HOTEL. Any parking ticket should be linked to the registration number of the vehicle onsite for security reasons. Cameras are used to scan the registration number plate of the vehicle to exit via gate once fee is fully paid
- There are no provisions to reserve parking
- Accommodated guests pay on Reception desk (Reception floor), Non-accommodated guests pay on the Congress bar (Congress floor) or at parking machines in the garage
- Parking costs 400 CZK per 24 hours (17 Euros). Work days 3 hours are free of charge and every other hour is 50 CZK, weekends 5 hours are free of charge and every other hour is 50 CZK).
- All vehicles may stay in the cargo area for a period that is necessary for loading/ unloading. Parking of vehicles lower than 2.6m in the cargo area is prohibited. Parking of vehicles higher than 2.6m may request over-night parking in the cargo area in advance please contact Anna Jílková –registration plate number needed, 1500 CZK/ 60 EUR /car / night. Limited parking spaces, hotel may reject parking in the cargo area.
- Exhibitors hand carrying items into the exhibition hall can drop off items on the ramp and then park in the underground parking area or use the lift/elevator in the park area which goes directly to the (conference floor)

Below are photos of how to get to the cargo area.





