

HOURS OF OPERATION

EXHIBITION HOURS

The Moscone Center	Exhibition Halls DE
Saturday, 27 January	10:00 am - 5:00 pm
Sunday, 28 January	10:00 am - 4:00 pm

REGISTRATION HOURS

Exhibitor Assistance – South Upper Lobby

Thursday, 25 January	11:00 am - 5:00 pm
Friday, 26 January	8:00 am – 5:00 pm

Registration - North and South Upper Lobbies

Saturday, 27 January	7:15 am - 5:00 pm
Sunday, 28 January	7:30 am - 5:00 pm

EXHIBIT SET-UP HOURS

Thursday, 25 January	11:00 am - 5:00 pm (Islands ONLY)
Friday, 26 January	8:00 am – 5:00 pm (All Exhibitors)
Saturday, 27 January	7:30 am – 9:00 am (All Exhibitors)

All exhibits must be set by 9:00 am

*May stay after hours if needed – No in & out access allowed after 8:00 pm.

Note: Freeman recommends you ship your materials to the Freeman Advance Warehouse for fastest delivery. Long wait times may occur for direct shipment delivery. Refer to the Set-up times for your booth set-up. Materials delivered to the Freeman Advanced Warehouse will not be subject to overtime charges.

EXHIBIT TEAR-DOWN HOURS

Sunday, 28 January 4:00 pm - 8:00 pm

Packing up prior to 4:00 pm on Sunday, 28 January is not allowed. This policy will be strictly enforced.

Exhibitors dismantling or packing exhibits prior to the official closing time of 4:00 pm will forfeit 50% of earned priority points and incur a \$250.00 fee!

RELOCATING TO PHOTONICS WEST

- Pack up/secure items, visit the Service Desk for your outbound material handling forms
- Freeman will relocate packed booth items to your Photonics West booth
- Starting at 8:00 am Monday, 29 January you may begin setting up your PW booth

EXHIBITOR SERVICE DESK HOURS

- Open from Exhibition Set-up through Tear-down hours
- Vendors available for service orders
- Make out-bound shipment arrangements
- Locations in/near Exhibition Hall